

# **APOLLO INTERNATIONAL SCHOOL**

## **Standard Operating Procedure – Reopening of School During the COVID 19 Pandemic**

1. Physical school commences at 9 a.m. on 23<sup>rd</sup> November, 2020.
2. Parents should ensure that the students do not commute to school by public transport.
3. Students should maintain strict social distancing at the gate. Any aberration will be dealt with severely.
4. On reaching school, temperature of every student will be strictly checked before allowing them in. They will also need to sanitise their hands.
5. Students will enter school only in the lanes earmarked and will maintain a six feet distance at all times from other students.
6. Students must carry their personal masks and sanitisers.
7. The seating arrangement in the classroom will ensure six-feet distancing and the seat for each student will be designated.
8. Classrooms and washrooms will be sanitized every day.
- 9. Use of Mask is compulsory for all students and staff at all times.**
10. Teachers / Support staff will ensure that the students maintain social distancing while moving to the classrooms and washrooms.
11. There will be no short breaks and students must bring their own stationery, lunch / snacks box and water bottles. They should not share any of these with fellow students.
12. Doors and windows of classrooms will be kept open during class.
13. Assemblies, group activities and all/any kind of congregation stands suspended, indefinitely.
14. A system of delayed usage of supplies will also be used as a part of our safety procedures. This will also be applicable to the submission and correction of note books.
15. Students are advised to move to and from class without touching any walls and railings; they should open doors with their elbows and cough/sneeze into the crook of the arm.
16. The slightest discomfort/feeling of being unwell should be immediately reported to the teacher in class.
17. Parents to not send their ward to school, in case he/she experiences symptoms of any illness. (Please intimate the same to the class teacher).

18. If your ward was diagnosed or exposed to COVID19 or COVID Symptoms, earlier days, get advice from the doctors, regarding permission to send them to the school.

## **The Principal**